Accessing CoursEval Reports

1. Log in to MyHeritage
2. Click “Faculty” tab
3. Click "CoursEval" in navigation bar at left.
4. Click "CoursEval" link within paragraph. (Chairs click "here" to see all reports.)
5. You will see status of evaluations for current semester.
6. To access previous results, click “Reports” at top of page and then click “Evaluation Reports.” Change Year, Period, Status, and Survey to “Show All.”
7. Click “View Report” to view all reports available.

If you have questions or need assistance, please contact SaraBecca Martin (martin_s@heritage.edu) or Ed Rousculp (rousulp_e@heritage.edu).