 HOW TO APPLY

1. Complete the Heritage University application for admission online at heritage.edu.
2. Submit official transcripts from each college/university attended.
3. Once accepted to the university, complete the Ed. Admin. program application that you receive from the department.

ADMISSION REQUIREMENTS

- Bachelor’s or master’s degree*
- Residency Teacher Certificate or an Educational Staff Associate Certificate
- 3+ years of teaching experience

* A master’s degree is required for state certification as a principal or program administrator. If you do not already have a master’s degree you can meet this requirement by participating in the optional master’s program.

FINANCIAL AID/SCHOLARSHIPS

Financial aid and scholarship opportunities are available to make your education affordable.

Get started on your new career today! Visit us online at heritage.edu/EdAdmin or contact us at graduate@heritage.edu or (509) 865-8628.
The Heritage University Principal and Program Administrator Certification Program, with optional M.Ed. in Educational Administration, is tailored to meet the needs of experienced educators who aspire to leadership roles in K-12 systems.

**INNOVATIVE PROGRAM DESIGN**

- Blended online and in-person learning
- Cohort model maximizes opportunity for networking and collaboration
- Coursework aligned with the leadership frameworks used to evaluate practicing administrators
- A balance of theory and practice with projects that enable students to apply new learning to solving real school issues in their own contexts
- Cycles of inquiry, action and reflection help students develop the knowledge, skills and dispositions needed to be effective leaders of change.
- Complete coursework and internship in 2 years while working full-time.
- Take 2 courses per semester in core program, with a staggered schedule to help you focus on key projects.
- Participate in synchronous online classes in the evening, from anywhere with high-speed internet access.
- Collaborate with cohort colleagues during 5 in-person seminar days per academic year.

**CONVENIENCE AND QUALITY**

- Blended online and in-person learning
- Cohort model maximizes opportunity for networking and collaboration
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**ACADEMIC CORE**

**Principal/Program Administrator Certification**

22 total credits
- ED564A - Creating School Culture (3)
- ED567A - Data and Student Achievement (3)
- ED527A - Curriculum Alignment (3)
- ED570A - Instruction & Evaluation Practices (3)
- ED535A - Closing the Achievement Gap (2)
- ED573 or ED597 - Internship (8)

**M.Ed. in Educational Administration**

32 total credits
- Courses listed above plus an additional 10-credit action research sequence

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