



JOB DESCRIPTION

TITLE: Mathematics Education Faculty

COLLEGE: Education and Psychology

DATE PREPARED: May 30, 2010

REPORTS TO: Chair, Teacher Preparation Programs
HU105 Project Director

FLSA: Exempt- 10.5 Months

***Salary:** The College provides a comprehensive benefits package with competitive salary based on rank (qualifications and experience).

POSITION SUMMARY:

The position has primary responsibilities for teaching undergraduate and graduate mathematics content and methods courses to candidates in both the traditional and alternative (HU105) teacher certification program. Faculty will attend college meetings as required, advise candidates, and maintain an active program of professional development. This position may be required to teach at one or more regional locations.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Represent Heritage University in the most positive manner with prospective, former and current students, clients, suppliers and the community we serve. Interacts effectively with a diverse group of faculty, staff, students and other customers of our services, learns and uses operating practices of the department and Heritage University.
2. Uphold the Heritage University Mission Statement.
3. Handle confidential information with tact, discretion and in compliance with FERPA regulations.
4. Demonstrated understanding of Washington State Mathematics K-12 Learning Standards and research-based instructional strategies and assessment practices that support effective instruction in mathematics.
5. Ability to teach about teaching mathematics within cultural contexts.
6. Ability to participate in statewide discussions about the most meaningful mathematics requirements for elementary, middle and high school students.
7. Provide support and innovation to attract and retain highly qualified pre-service math educators.
8. Ability to help prepare new educators using a case-study based approach as well as traditional formats.
9. Ability to shape College of Education and Psychology policies regarding requirements for teacher candidates at the elementary, middle school and high school levels.

(JB 5-31-10)

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Equivalent of a doctoral degree or master degree in mathematics with significant experience in teaching. The ideal candidate will have at least three years of K-12 classroom teaching and university teaching experience.
2. Excellent written, verbal and interpersonal communication skills.
3. Compatibility with a highly collegial, service-oriented faculty dedicated to improving education in diverse settings.
4. Experience and expertise in instructional strategies for English language learners.
5. Demonstrated skill in using technology as a management, assessment, and teaching tool.
6. Experience or the desire to teach via alternative delivery modes is desired.
7. Initiative, commitment to accomplishment, adaptability, and sensitivity to program and candidate needs.
8. Personal transportation and willingness to travel.

Interested and qualified applicants may submit Heritage University Employment Application and Resume and Letter of Interest and Three References to:

**Heritage University
Human Resources Office
3240 Fort Road
Toppenish, WA 98948**

Position Open Until Filled